Village of New Berlin

Minutes of January 30, 2023

**The Special Meeting of January 31, 2023 was called to order at 5:30 pm by Mayor, Peter Lennon.**

Attendance: Peter Lennon, Dave Smith, Maryellen Canuel, Michelle Priola, Kelly Anderson, and Zach Janczak of Chenango Web Design.

Members not in attendance – Jim Crawford

The Village Board of Trustees and Clerk/Treasurer, Kelly Anderson, met with Zachary Janczak, the owner of Chenango Web Design, to discuss modernizing and updating the Village of New Berlin Website. The new website would include better clarity into the functions and services offered by the Village and links to services offered by the Town of New Berlin, County of Chenango, or the New Berlin Police Department. The new site will be compatible with the current sign up location for the Village texting service and the online payments that will be offered by the Village in the coming weeks. Credit and Debit card payments will be accepted on the current website and then transitioned to the new site once the new site goes live. The target date for the new website is in 60 days and Zach has agreed to do bi-weekly check ins and status updates.

Dave Smith made the motion to move forward with the redesign of website and hire Chenango Web Design with a targeted price of $1,000 or less plus a maintenance retainer of $100 that will include up to four hours of revisions or search engine optimization. Michelle Priola seconded the motion. VOTE: Priola – yes, Smith: yes, Canuel – yes, Lennon – yes. APPROVED

Dave Smith made the motion to adjourn the meeting. Michelle Priola seconded the motion. VOTE: Priola – yes, Smith: yes, Canuel – yes, Lennon – yes. APPROVED

Adjourned at 6:10 PM - Kelly Anderson, Village Clerk and Treasurer