



TREASURER'S REPORT AS OF: 10/31/23

GENERAL FUND

Sales Tax revenue for the 3rd quarter was budgeted at \$23,181.08 for October, actual sales tax revenue received was \$28,274.65. Net for the year to date at \$15,572 above budget.

Cemetery plot sales are over budget for the year, while cemetery charges are below budget as it has been a slow summer for burials as compared to years past. Burials will continue as scheduled until December 1, or sooner depending on snow fall. Net cemetery charges for sales and burials are \$4,236 below budget year to date.

The Village had budgeted \$20,000 in donations to be received towards the upgrades to the basketball court. There has been no new movement, or receipt of the donation as of 10/31/2023. The total project is budgeted at a cost of \$35,000 under line 7140.4 for the youth recreation area.

DPW Equipment sale of outdated equipment was budgeted for July in the amount of \$10,000 for the sale of the Kabota and has yet to occur. The sale of the backhoe was budgeted at \$12,000 in August and the sale of the sweeper was budgeted at a sale price of \$3,000 projected for October 2023, none of which have been put up for sale yet.

CHIPS Funds for the purchase of the new truck for the DPW were received earlier in the summer. Reimbursement has been submitted by Jared Kline for the paving done this summer, no receipt of funds has occurred as of 10/31/23.

Appropriated funds were budgeted as \$25,000 towards the painting of the library, this has been postponed until spring, \$5,800 towards the removal of the tree in the park, this has been completed, \$50,000 towards the DPW equipment, this has been completed as the most recent purchase of the Bobcat Articulating loader has not been invoiced and was budgeted for CHIPS Reimbursement. This will be submitted by Jared after the invoice has been received and check cashed. As the purchase of the backhoe has been

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postponed the \$50,000 may not need to be appropriated this fiscal year depending on spending needs. The \$10,000 budgeted towards the firehouse bond repayment was allocated in October when the payment was made, the \$1,040 towards DPW raises will be allocated in November as the final two employees have taken their on-site exam. This covers the raises for obtaining water licenses, it does not include the 3% cost of living raises awarded to employees in September. The \$12,500 budgeted from unappropriated reserves towards the painting and \$15,000 budgeted towards the basketball court has been postponed for allocation as the projects have not been started yet.

Printing expenses are approximately \$2,000 over budget, contributing to this is over \$400 in advertising for EMS employees, and \$1,300 in overage charges for the texting service as well as the renewal for the next year of service. This line item will need to be increased going forward. EMS Checks will be ordered in November and election notices will begin for the March 2024 election.

The last day to pay taxes in the Village was Tuesday, October 31st. Unpaid taxes will be sent back to the county to be re-levied against the January Town of New Berlin tax bills. A resolution to approve the relevy will take place at the November board meeting. Two additional mailings of tax bills were sent this year to try to encourage residents to pay prior to re-levy occurs.

Printing/advertising expenses were high for the month of September as the Village was invoiced for window envelopes, agency fund checks, tax bill printing by the county, new 2024 labor laws were purchased, and numerous bid requests put out to the newspapers. Simple texting service will renew in October with an anticipated cost increase between \$250-\$300 for the year to incorporate a more accurate amount of messages in the plan.

Telephone expenses for the village office is \$205 over budget year to date. I have a meeting set up with Spectrum this month to discuss pricing and service options for all village phone lines to see if there are savings opportunities available through switching service providers.

DPW Equipment repairs are overbudget this fiscal year to date by \$4,169.64 making up the bulk of year-to-date expenses being \$6,155 over budget.

DPW gas purchases are over budget by \$2,939 due to the purchase of bulk fuel. Allocation of gas expense to the Fire Department have been made through mid October. To date, no diesel fuel usage sheets have been received for the EMS. The EMS department's usage will occur upon submission of usage forms from the departments.

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DPW Equipment purchases budgeted for the Fiscal Year include an articulating loader with sweeper head for \$40,000, this will replace the existing sweeper, a backhoe in the amount of \$65,000 (less the loss of \$38,400 from the failed purchase attempt in the spring), and \$3,000 was budgeted for the procurement of a new scag mower, for a total expenditure of \$108,000 with \$50,000 being covered by the reserve balance and \$25,000 to be offset by the revenue from the sale of equipment. The scag mower was purchased in August upon approval by the board for a total spend of \$7,967.17 in September. There was no other movement on procurements or disposals of equipment this past month.

The estimated invoice for the NYS Retirement System that had previously been received, with an estimated amount due of \$43,896 has been amended with the projected invoice of \$54,550. This year's budget included \$30,000 for the General Fund, \$16,500 for the EMS Fund, and \$12,507 for the Water Fund retirement costs. The projected bill of \$54,550 for the Village with the discount for early payment is included in the savings of \$4,457 across all three funds. This will be further analyzed to determine the breakdown of savings by fund based on salary allocations and retirement tier of the employees in the retirement system once the salary allocations of the departments have been reviewed in conjunction with the invoice that will be received in November.

The sale of the Firehouse should be completed this fiscal year. \$20,200 was budgeted to cover the roof replacement at the Village office, in addition to \$8,014 in expenses prior to legal and closing costs of the sale were expensed in 2022/2023 that would have been offset by the revenue from the sale. The anticipated sale less expenses was budgeted to increase the unappropriated fund balance in the estimated amount of \$47,786. This will be complete once the sale has been finalized.

WATER FUND

Year to date the Water fund is operating at a net income of \$33,098.90.

\$21,309.65 has been spent with Barton and Lougudice this fiscal year, \$74,093.40 to date to date for services dates between September 2021 and current date for financial assistance with the water improvement project, funding was covered by the receipt of the AARPA funding the Village received from the pandemic. Three applications were submitted by the engineering firm in August for a GIG Grant for the Installation of Water meters, a \$5,000,000 grant application to WIIA, and an SRF funding application for \$10,212,000 in hardship loan-based funds through SRF. There has not been a notification of award yet.

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Appropriated funds were budgeted at \$7,500 in the first quarter of the fiscal year to cover a restocking of supplies for water repairs. To date those purchases have not occurred. Funds will be allocated once the expenditure has been made.

EMS FUND

The Village has received an invoice for the rental of Sidney's ambulance through September. Sidney will not charge for the rental for October so long as it is returned in working order. The Village has entered into a new rental agreement through Northeastern at a rate of \$250 per day for an anticipated 2 weeks while the ambulance that was approved by the board to procure is prepared for delivery. The Village board approved the installation of a radio in the rented ambulance that has been installed and the invoice has been included in the monthly bills that will be submitted for board review at the November meeting. An invoice for the ambulance being procured has not been received to date.

Payment for services from patient billing in October was \$8,376.76. The EMS department is 26.4% below budget year to date, or \$12,622.80 below budgeted call volume and patient billings. November revenue will be negatively affected due to the number of days the ambulance was out of service in October for the ambulance being out of service for repairs and obtaining a new rental rig.

\$20,000 was budgeted in grant income for August, this was to be used towards the purchase of a thumper for the ambulance, to date the EMS department has not submitted any grant applications for the funding source. \$80,000 was budgeted in August towards the purchase of an ambulance. This procurement will be made in November. The \$500 equipment expenditure in October was for the annual Schrems renewal.

At the request of Mayor Lennon, the EMS volunteer drivers are being paid bi-weekly. You will begin to see multiple submissions in the bill folder for EMS driver pay.

Contracts for EMS services for the Town of New Berlin and the Town of Pittsfield were approved at rates of \$7,650 for a 6-month contract with Pittsfield and \$40,200 for the Town of New Berlin. The Village is awaiting board approval by the contracting municipalities.

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