Village of New Berlin

Minutes of November 14, 2023

**CALL TO ORDER**

The regular meeting for the Village of New Berlin was called to order at 6:30 PM by Mayor, Peter Lennon.

**ATTENDANCE**

Members Present: Peter Lennon, Mayor

Josh Burchill, Trustee

Maryellen Canuel, Trustee

Jim Crawford, Trustee

Members Absent: Dave Smith, Trustee/Deputy Mayor

Others Present: Jared Kline, Kelly Anderson, Don Anderson, Shawn MaGrath, Jim Pierce, Tom Garrity, Lisa Serradilla.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Burchill– here

Canuel – here

Crawford –here

Lennon – here

Smith – absent

**PRIOR MINUTES**

Mayor Lennon would like the board to discuss the meeting minutes at the next regular board meeting. He would like the board to figure out exactly what level of granularity we must have as far as reporting as he feels that some of the meeting minutes are verbatim and other sections are not evenly compiled with the same level of granularity. The minutes are designed to be an unbiased account of the meeting and done at the discretion of the clerk/treasurer. Maryellen expressed concern that if we revert to only recording motions and outcomes that people who are not at the meeting will miss any discussion where you started reiterating everything, which is why we went back to more detail. The board has agreed to discuss the minutes in greater detail at the next meeting, Kelly will prepare the legal requirements for minutes for the next meeting.

Maryellen Canuel made the motion to approve the prior minutes for October 10th and October 26, the motion was seconded by Josh Burchill. VOTE: Canuel – yes, Burchill - yes, Crawford – yes, Lennon – no. APPROVED.

**PUBLIC CONCERNS AND VISITORS**

Jim Pierce and Tom Garrity, both of Ti-Sales were in attendance to present options for upgrading the Village’s water metering equipment with options that are available through Ti-Sales when the Village is ready for the procurement of new meters in conjunction with the water improvement project. Ti-Sales is the distributor for Neptune water meters.

The process to collect the reads right now is Jared has books he goes up with the piece of RF equipment, it touches the touch pad, and it has the read from the water meter on it. He then writes that in a book, that book, after he's collected all 447, comes back and then Kelly manually enters those into QuickBooks quarterly. This style of metering system really came about some time in the seventies when these touch pads were put in place. So, the technology is quite old. The meters themselves have been the T10 has been around since the eighties. Over the last five years, the Village has replaced about two hundred of the water meters. Typically, a water meter like this will be good for 20 years, but it is really based on how much your usage goes through the meter and the water quality at the time.

There’re a few different styles of systems out there now, so the first one would be a drive by system, and this would be either mounted in place of the touch pad that communicates the information from the meter, and that would be collected by driving the system as often as you'd like to. This comes in two distinctive styles. We could have the meter wired up so for any of your existing assets you can wire a radio to it, and you can move to a drive by style system or for any new installs you could have an integrated unit where the radio is attached right to the register head, but this is a drive by style system.

The other style systems that are out there right now are fixed network systems.  
This is where meter reads would be coming in as often as on an hourly basis to the host software. So, Kelly would be able to look at water data as often as it comes in.  
The did say that either system works very efficiently. They sell both styles of systems quite often but wanted to give the board a little perspective for when they are talking about putting up collectors and having the reads come in immediately versus it's going to take us 1/2 hour, 35 minutes to read the whole system, or a day and a half to collect reads as it us currently being done. There's flexibility in how we want to build out the system.

The board would like Jim and Tom to work up some numbers and see what we have as far as our alternatives, they will do that and possible set up a google meet to go over some of the software with the Village.

**FIRE DEPARTMENT**

Don Anderson gave the report for the month of October, they had nine calls, which is eighty for the year so far. Two in the village, three in the town and four in the town of Columbus. The weather is getting cold, and we had three fires this month. The department had two EMS assist calls, two MVA's and two others. The current equipment status is good, there was some little stuff, lights, and stuff like that.  
The Harvest Dinner went well. They had quite a few people come back and sit in again, so that was nice to see people having a meal, having discussions with each other. It is not just a fundraiser; it is a community event. They discussed the date for next year, the goal being that the event and the elections will not be paired within days of each other as this year the board of elections dropped off the equipment early and the fire department had to work around it. Next year there is likely to be even more election equipment as there will be a presidential race next year.

**EMS Report**   
Mayor Lennon gave the EMS Report to the board, they were more focused on getting the numbers right this time and they will it into the spreadsheet format, but for some reason that is what has caused some problems with the numbers. Pete went back through the calls from June, verified January through June and then June through October was reconstructed based on the call sheets. Currently the EMS has completed 181 transports and 261 total calls. Kelly added that according to the Mulitimed reports, Multimed has us at 184 transports for the year, and that he may be missing a couple calls. Pete will check and see what months they are in and where they are.

Pete updated the board that the current schedule is that the new ambulance will be delivered on Friday morning and the 259 that we have the old rig is currently over Norwich will be brought over Wednesday or Thursday. It will be brought over here to allow us to move anything out of 259 into the new ambulance to support the loading system. He anticipates that with those two vehicles parked side by side, that we will only be out of service for a matter of a couple of hours Northeastern will then take the loaner vehicle back to Syracuse. In parallel to that, we will be working to try to get, uh, the 2007 out of Sydney over to Lawrence. Pete expressed that there is little interest in buying our vehicle for a decent price, but that we have a couple of options to how best to dispose of the old 259. The Village can try to sell it to outright by putting it out to bid. Northeastern has offered that they would help us to market it in support of our bid package. Pete is aware of interest from a firm in Binghamton that made several proposals to us, and they are fully aware of the chassis, the design, but they want the patient module. Pete would like the board to act on a decision as to how we want to proceed with the disposal.

Pete updated the rest of the board that he has been in contact with Assemblyman Angelino's office to find out what the status of the of the of the Sam's grant is for the $75,000 that would help us to replenish the reserve for a future purchase. They said that everything went good from their end. They are going to try to check with the dormitory authority for New York and find out exactly what the hold up is if in fact there is any other additional information, they need from us.

Kelly clarified for the board that DASNY will not send a contract for the grant committing to the grant until it has been approved by the Division of Budgets, the Senate, and the Assembly. So, while it goes on to the Division of Budgets, the Senate, and the Assembly, DASNY does not get to see where the in process or who has it in their hands. Once it has gone through those three divisions, then it goes back to DASNY.  
DASNY will then issue a contract giving us the award and then once it is sent back, approved by the board for the mayor to sign, then it is awarded and ours.

We are still waiting for the grant for the Firehouse for that to go through as it did not make it through the three approvals necessary for a contract to be issued for the grant.

**DPW REPORTS**

Jared presented the DPW report to the board, he started with good news, Tanner and Ryan passed the on-site for their water certification C license. They cleared 8 or 9 loads of leaves in the village last week, but last Monday, they only got about three or four. So, it is going to start tapering off, but they will continue to suck leaves if the leaves are out there and there is not snow on the ground. They have recently laid 30-35 tons of black top to patch, repair and rebuild some of the Village roads before winter. The DPW received the new loader about 2 weeks ago. All set up works awesome. The guys have all tried it out and they love it. They can load a truck with it. He showed the articulating loader to the Towns of New Berlin and Pittsfield. They loved it and I didn't know that the town had some sweeping subbed out quite often for some of their roads and Jim, from Pittsfield mentioned that he is going to be looking into, that was government implemented if multiple towns and villages are using one desired piece of equipment that they will pretty much pay for all the money for that unit. Jim is looking into that because Jared mentioned that he does not need all the time.

Kelly mentioned that the purchase was budgeted to go through chips for reimbursement, but we may want to conserve the CHIPS funding to see if there is any likelihood of the State picking up the fee if three municipalities are going to share the equipment. This would save the Village CHIPS funding for paving or additional equipment later.

The DPW took down the banners and are getting ready for winter. The trucks are ready. Jared has recently put in an order for three hundred tons of salt.

**ENFORCEMENT OFFICER REPORT**

Scott was not in attendance, but Mayor Lennon reported that Scott has been working on several properties. He said that there are about eight that Scott’s been working on. Overall, there has been an improvement on several properties, they are aware, and they are working with us.

**GRANT STATUS**

Mayor Lennon shared with the board his latest update from Brian Skidmore at Barton & Loguidice. The cut off was just released for the drinking Water revolving fund. He reported that the hardship line moved up from ninety-five points to one hundred points. The Village sits at 95 points. So, technically the village is now just at the line. But, Brian explained, they always go below the line with hardship offers because there are a few projects that are above the line that are not ready to receive the position. He also said that the Village’s position on the bipartisan infrastructure legislation, the General supplemental listing, has not changed. The Village is tied for seventh highest eligible project and in New York State this would also be a 0% interest loan just like the hardship loan just for some additional rules and administrative requirements.  
Bottom line is that the village is well positioned to receive interest free loans for water improvement projects.

As far as the grants for the water improvement project are concerned, the grant awards have not been announced. They should be announced any day as last year they were announced in October. Rural development has indicated that they cannot move forward or make any funding offer for any projects until the federal government budget is passed. We are in a holding pattern there, depending on what happens this next week.

The next major target is around 16 October of 2024 when the village will have to have an actual definition of what our lead service lines are and where they exist. We must know if they are lead, galvanized or somewhere in-between. We cannot put down unknown on a location as if you put down unknown you have become very vulnerable for state inspectors and say, OK, we are going to watch you dig up every one of these. According to Mayor Lennon, we have a good definition of where we are with many of our lines. Jared has an idea of how many he's replaced at this point, and those that are in certain areas where there is a high likelihood of there being a lead service line.

The new Lead rule will be a significant project going forward, it is all captured in the in the water project, but it changes every month. Two years ago, it was fully fund reimbursed with grants. About a year ago, that changed to zero percent and low interest loans, which means that we must pay for it ourselves. At the training Jared attended last week they looked to the city of Buffalo and Rochester. They started the lead identification project four years ago.

The $75,000 SAMS Grant for the ambulance service is earmarked to replenish the reserve for the ambulance. Pete will continue to update the board as soon as he hears from Assemblyman Angelina's office. Before the Senate goes back in session, Pete is going to reach out again to the media company down in Long Island and see if in fact we can team up as far as the fire department new building grant issues that municipalities on Long Island are having getting promised funds released. There are a lot of fire department needs, fire department and emergency related needs that are funded here, but the funding has not been released, some of the grant funds go back to 2017 that are waiting for release.

**COMMITTEE REPORTS**

The CD Loan Committee report was presented by Maryellen Canuel. There are currently four loans active for an outstanding balance of $40,869.16. There have been no new applications, no delinquent payments, and we still have $139,000 and change available for the lending. The current amount that's invested in CD's not due to come up until next year, so that's just sitting earning some interest nicely and that's that.  
Mayor Lennon added that we do need to watch that when that CD comes due because the rates have been steadily increasing and we may want to pursue other CD offerings prior to locking in to any extensions of CD terms.

Mayor Lennon reported that the events Committee will be meeting tomorrow at 7 with a primary focus on the Christmas tree lighting on the 2nd of December in Hyde Park. They will keep everybody advised of what comes out of that planning committee did not meet this uh this cycle.

**SAFER, SLOWER NEW BERLIN COMMITTEE**

Mayor Lennon has not heard anything new from the committee. Josh Farley has been the person to step up for safer slower, but Pete has not heard of a meeting in the last couple of weeks on that. He did report that the speed sign was put up down the South end on uh umm down by the DPW that was taken down temporarily. Number one, the police department is looking at options for having something that they can move around the village. They have two for the town. One is up on West Street, the other and the other one is the one that they put up temporarily and may wind up in the village. It may wind up in South New Berlin and over at Chenango Lake. The mayor is working with Dave Kaminsky to try to uh get something that we will have in place at multiple locations for extended periods of time throughout the village. Lisa Serradilla expressed concern that although it is nice to have these things, absent enforcement where we need just to have the speed signs in place will not necessarily be effective in changing the speeding pattern throughout the village.

Kelly mentioned a concern that she requested be passed on to the police department and the committee, she is noticing is people are not stopping for foot traffic in the crosswalk, when crossing near School Street going across South Main Street. Mayor Lennon added that is one of the things that Josh Farley is supposed to be looking into.

**COMMISSIONER REPORTS**

Maryellen gave updates to the board on her recent activities as Buildings and Grounds Commissioner. The attorney that is working with the folks at the brick building on West Street has not gotten back to her, as the signs have been removed and the building is now empty and, on the market, to be sold, she is going to say that this is closed. The realtor has been informed of the fact that there is overnight parking that is available, first come, first served. Lisa Serradilla asked for clarification regarding the overnight parking as she has two tenants who would very much like to be able to park there at night. The board did confirm that overnight parking is in fact allowed by the Village in municipal lots.

Maryellen updated the board on the sale of the Firehouse. Everything with the leasing back to the EMS has been resolved, Dave Merzig sent an email out to the buyers’ attorney to say he made the corrections that we wanted made on the lease. Maryellen is confirming that everything is in order and that a closing date can be set.

Melissa had reached out to Maryellen about two things. One has to do with the siren, which is not functioning, but there is a button in the building that needs to be taken care of. So, Brian Prentice recommended that Maryellen work with Rich Anderson. She will reach out and work with him on removing the button. They have also asked that we paint the lines that are out there, the DPW will be completing that work.

The apartment door has been replaced. The painting of the gazebo is not happening until spring. The Carpenter who replaced the door will also be doing some work here on the landing outside the door and fixing the facia and a couple of spikes that are missing from the gazebo.

Maryellen met with Dave Kaminski regarding the cameras in the village. When the village had set the budget, they had put aside $12,000 in the budget based on the original estimate, in talking with Dave, the original estimate or the lower estimate that we now have, which is $14,000, he said, that we going to be spending money again next year if we go with that model. According to Dave, we really need to do the one that is for almost $29,000. She is not finding enough funds that could be re-allocated in the budget and has asked Kelly to review the budget to see if she can identify any funds that can be re-allocated to the camera project.

The window’s been replaced in the apartment window upstairs. The carpet is scheduled to be clean in the village office and in the apartment upstairs for the 27th of November. They are not going to be able to clean the carpets and the stairway because there is no heat there, that will have to get scheduled in the spring. Maryellen also reported that there was a heating issue at the Community Center. It was mostly noticeable the day of elections, but Larissa confirmed that she was having some issues at the Harvest Dinner. If any of the board members were opening or closing, we need to make sure that it is either says heat on the on the thermostat, or cooling. Do not put it to auto because it freaks out and it creates a 6-degree swing as opposed to a two-degree swing and that is why we were having issues keeping the building warm that day.

Maryellen is working with the baseball league and Chobani to transition the maintenance of the baseball field to the Village. She has had a talk with Janine Potter. There she does not have a lot of documentation. She did say to Maryellen that Rifenburg was willing to continue to do it for no charge when it was under the guidance of the little league. Maryellen has not reached out to them yet. She is not sure that they that he would do that for the village.

Jim is working on locking in prices for propane and diesel fuel for 2024 and will look to utilize the same vendor to lock in prices for heating oil for the Village Hall building. He is going to have them send the price listings directly to Kelly to put together for the next meeting. Jared and his crew will check the levels of the fuel tanks at the village offices and the old firehouse.

Mayor Lennon updated the board that he will be scheduling a meeting with Don Anderson to review the Emergency Operations Manual. He would like to work on the notification process and some of the other things and making sure that some of our  
senior citizens and others that may need special attention. We need to update the list of seniors that we target to make sure that they have everything adequate that they need to have to be prepared for an emergency.

Mayor Lennon has had some preliminary discussions with the school, and they believe that there are some other things that we might be able to access just by virtue of the executive order that it is a designated emergency. It frees up a lot of school resources that we may be able to tap into that we did not think would be available.

Jim asked the board for their input on when he reaches out for the generator quotes, what amperage are we looking for. The board felt that 100-amp service would be sufficient for the Village Hall.

Mayor Lennon is working on the preparation of a letter of support for the Railroad society. He reached out to Paul Straney, and he said back with me as far as exactly what he was looking for. He said that by the end of November, we should be able to talk and kind of flesh out that letter of support for the for the various societies building and the and the museum.

Kelly updated the board that the only item remaining on rolling out the ACH credit/debit offering is to adjust the form that the water customers will fill out to enact that ACH debit payments of water bills. She has had two requests from the public after it was put in the October newsletter. Quarterly payroll statements have been submitted. She has sent the board email the employee manuals along with the suggested edits, so I am just waiting to hear back if the board is ready to move forward with those and then she can put them into the document and have them ready for the board to approve. The unpaid taxes have been sent to the County and have been added into the county system for the January tax bills. The total re-levy was around $43,000 compared to last year, last year, we re-levied $55,000.

Kelly has set up with Allpaid And set up credit/debit card acceptance for the Community Center. As of the date of the meeting it was finalized with Allpaid. There will now be new tab button on the website for Community Center rentals.

Jared was asked for clarification on the item for the street sign on Cushman Street, if that is the one that Cushman and Elm, it is on the Cushman and Whitmore.   
Mayor Lennon reported that all the other items on Jared’s list have been completed.

**OLD BUSINESS**

Pete updated the board that there are no recent updates on the Comprehensive plan, he is awaiting input from the planning board on the revitalization document.

Kelly reminding the board that the revisions to the water law for the village regarding the fire suppression system is awaiting the establishment of a fee structure from Jared and Pete and then we can add that in and advertise for another public meeting on it. But we need a number, a cost, to put into the revisions of the law. It is a local.

Pete tabled the discussion of revisions to the Compensation policy for BLS/ALS medics while serving as a driver policy and the Compensation policy for BLS/ALS medics when the ambulance is out of service for a later meeting. He requested that the village not take any action on this until we have addressed some of the other EMS personnel issues. In doing that this rolls us back at least temporarily to the 2015 policy until we can bring it up again with a more robust discussion with some of our EMS personnel. Mayor Lennon would still like to strive for the seven days of notification, if in fact the vehicle is going to be down.

The board discussed potentially revising the Senior citizen income levels for partial tax exemption. At the last meeting they had asked Kelly to look at what the what the town is doing for their income thresholds. Those individuals, 65 years old or older, at the town level, whose income is $18,000 or below, qualify for 50% exemption and $26,400 receive a 5% exemption. It has a sliding scale of the level of exemption for incomes between $18,000 and $26,400. The board feels that aligning with the town makes sense just from a consistency standpoint. A public hearing will be held at the next meeting to take public comment before the board votes on whether to change the income thresholds.

As the town still has no offering the disability exemption, the board is not looking to add a disability exemption for property tax reduction.

Maryellen provided an update on the logging on Grove St. Pete and Jared had a request from else regarding the property and lumber, however, Harringtons are not done yet, they have already dropped off a little over $1000 and there is still more to be done. There's still more to be done up there and letting somebody else in there at this point for woodworking purposes, maybe taking money out of our pockets, so she thinks we're going to have to wait till Harringtons are done with their contracted work before any additional arrangements for the cleanup of the property can be arranged. There has been an offer to remove all the stumps in exchange for a log of Cherry wood for furniture building. The offer will be re-explored once Harrington’s has completed the cleanup of the site that they were contracted to perform after the logging of the site.   
  
The Village board tables the discussion on revisions to the employee manuals for 2024.

The board re-examined the discussion on the Christmas and New Berlin youth event. There was some misinformation at the last meeting regarding the activities involved and the number of attendees at last year’s event. Kelly did not feel that the event should be canceled as last year we had over one hundred people at the event, there was standing room only and it was always very well received. Last year, Michelle ended up with five volunteers plus herself doing in addition to Santa Claus. The current Youth Commissioner, Josh Burchill, does not personally have the time to do it. Josh and Mayor Lennon feel that we do have enough community-based events and that does not factor in to getting into the point where we need to celebrate all religions, but they do think we're walking a fine line to do something that is specific to Christmas as we have other religions and beliefs within our community that we could highlight as well. The board felt that we could re-visit the event next year if there was someone else willing to take over, but with this years’ time constraints that it was not feasible. They would also like to explore the possibility of greater cooperation between events, committees, and things like that between the town and the village.

Lisa Serradilla expressed her concern to the Village Board that she was the only person in the office out of how many people in the village that does not have to be here for some reason to report. Otherwise, the gentleman who was in attendance is a reporter of it, so somewhere she would like the board to figure out how to involve more people because the same thing, the same faces show up. She is not on a committee in the village, but she purchased and donated the Christmas tree ornaments for this year, and she is currently trying to find a star for the top of the tree to donate as well. She would like to know what campaign we need to run to get more people involved in the village. It's the same set of voices all the time, and although she was not being critical, she feels that for the health of the community, more people need to be involved so that something the Christmas event for the kids that the kids enjoy so much, do not have to be canceled.

**NEW BUSINESS**

**Resolution No. 2023-17 “Resolution providing that list of unpaid taxes is for property in the village and has not been paid."**

WHEREAS, the Village of New Berlin has submitted a list of unpaid taxes to the County of Chenango for re-levy.

WHERAS, the list of unpaid taxes is for the property in this village and has not been paid by the property owner or any part thereof.

Whereas the aforementioned list of unpaid taxes consists of \_52\_\_\_ households with taxes amounting to $\_43,975.37\_.

WHEREAS there has not been any other person located who would pay the aforesaid taxes.

WHEREAS the foregoing, list is a true and correct copy of all unpaid taxes in the Village of New Berlin and that after diligent effort have been unable to collect the same.

Now, therefore...

The governing body herewith certifies that this is a true listing of unpaid taxes and should be re-levied to the County of Chenango.

RESOLUTION INTRODUCED BY: Maryellen Canuel SECONDED BY: Josh Burchill

ROLL CALL VOTE:

BURCHILL: YES SMITH: absent CANUEL: Yes LENNON: Yes CRAWFORD: Yes

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: YES

There is no increase in the dental insurance or the life insurance policies that we offer for the employees. The health insurance is a slight increase. We do not have anyone with spouses or children on the health plan, therefore it is a $110 increase per month per employee. We have two retirees that receive the health and dental insurance.  
The only individuals that have stayed on the village’s insurance after leaving are the ones that have 30 years of employment with the village and that policy is grandfathered to only people that are employed at the village now. That benefit was canceled for any future employees of the village. Josh Burchill made a motion to renew the existing insurance policies for the 2024 calendar year for the employees’ health, dental and life insurance. James Crawford seconded the motion. VOTE: Canuel – yes, Burchill - yes, Crawford – yes, Lennon – yes. APPROVED.

The Village board, at the request of the Town Assessor, Penny Haddad, discussed the village offering a Cold War Exemption for Veterans. The Village Board has agreed to hold a public hearing at the next meeting to hear public opinion prior to the Village Board deciding. The current veteran’s exemption excludes Cold War veterans. From what Pete understands from Penny they can pick the better of the two veterans’ exemptions for which they are eligible.

Mayor Lennon also updated the board that there is three Girl Scouts that have received awards a few months ago, Amy has the paperwork and we have historically recognized those that are receiving awards. He would like to recognize them at the December meeting.

Pete would also like to recognize a couple of students of Jessica Debris, at least a couple participated in taking the wood from the tree that was taken down at Hyde Park, creating a bench, and engraving that bench for placement to be determined in Hyde Park. It is a beautiful bench. There is enough lumber to create a second bench if in fact we want to do that. The seeds that were harvested to grow into a new tree were not successful, but they will be trying again.

Maryellen also wanted to point out to the board that with the opening and closing of the Community Center from the standpoint of a reminder to the other board members that if they do not open and close the center and it falls to Jared or Kelly do it, which she doesn’t mind, but that it is money going into their pockets as an employee cannot volunteer for the company in which they work, so it does effect the budget at a rate of $50-75 per occurrence. The budget was constructed around the premise that the board and or the Community Center Committee would check the renters in and out of the center. If it is going to be a normal occurrence, then the board will have to include funding next year to pay the employees to open and close the center. Maryellen expressed appreciation if the other board members would agree to even take at least one opening to do, which is the easier of the two, that would be helpful in keeping expenses down.

The board then discussed the options for the disposal of the old 259 ambulance. Pete reviewed the options. The Village could look at posting the rig for sale on auctions international, the rig could put it out for a bid through a reverse bid, same as we did for purchasing the ambulance itself, but do it in the opposite direction, to sell the old ambulance. Another option is to accept the offer from Northeastern to help us to put it out to bid and market the sale for us, in doing so they would take 10% of whatever they gross. Josh Burchill made a motion to list the old 259 with auctions international with a minimum bid of $3500, and in addition to also list the excess equipment at the DPW to include the Kubota tractor and all attachments at a minimum bid to be determined with guidance from Paul Button, also add the two Husqvarna weed whackers $500.00 minimum on the skag mower, and the Class 10 Voss Mower for a minimum bid of $1,500. Maryellen Canuel seconded the motion. The board will list the items for sale with Auctions International up to the December meeting and reassess the method of sale if necessary. VOTE: Canuel – yes, Burchill - yes, Crawford – yes, Lennon – yes. APPROVED.

RESOLUTION

**Resolution No. 2023-18 “Resolution approving the payment of vouchers.”**

Whereas, the Treasurer of the Village has presented the following bills for payment…

General Fund - $46,221.33

Water Fund - $ 17,283.84

EMS Fund - $39,368.76

Total Expenditures - $ 102,873.93

Whereas, The Board of Trustees has audited the claims presented for payment.

Now, therefore…

Be it RESOLVED that the Village of New Berlin Board of Trustees hereby approves payment of the aforementioned bills for payments.

RESOLUTION INTRODUCED BY: Josh Burchill SECONDED BY: Maryellen Canuel

ROLL CALL VOTE:

Burchill: YES Canuel: YES Crawford: YES Lennon: YES Smith: Absent

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: YES

Maryellen Canuel made the motion to approve Treasurer reports, James Crawford seconded the motion. VOTE: Canuel – yes, Burchill - yes, Crawford – yes, Lennon – yes. APPROVED.

Pete Lennon made the motion to enter executive session to discuss a work performance related item. James Crawford seconded the motion. VOTE: Canuel – yes, Burchill - yes, Crawford – yes, Lennon – yes. APPROVED.

Maryellen Canuel made the motion to exit the executive session. Josh Burchill seconded the motion. VOTE: Canuel – yes, Burchill - yes, Crawford – yes, Lennon – yes. APPROVED.

Josh Burchill made the motion to accept the request from Randy Brundage to transition out of the Full Time Medic with Administrative Duties position and back into a part time ALS Medic position. James Crawford seconded the motion. VOTE: Canuel – yes, Burchill - yes, Crawford – yes, Lennon – yes. APPROVED.

James Crawford made the motion to approve the temporary hiring of Dale Barton to the EMS Admin position at a rate of $17 per hour for up to and including 19 hours per week for a period of up to 6 months, to be revisited at the May 2024 board meeting. Josh Burchill seconded the motion. VOTE: Canuel – yes, Burchill - yes, Crawford – yes, Lennon – yes. APPROVED.

Josh Burchill made the motion to adjourn the meeting. Maryellen Canuel seconded the motion. VOTE: Canuel – yes, Burchill - yes, Crawford – yes, Lennon – yes. APPROVED.

Adjourn 9:52 pm, Kelly Anderson, Village Clerk Treasurer