

Village of New Berlin
Minutes of March 27, 2024

SPECIAL MEETING

CALL TO ORDER

The regular meeting for the Village of New Berlin was called to order at 7:00 PM by Mayor, Peter Lennon.

ATTENDANCE

Members Present: Peter Lennon, Mayor
Dave Smith, Trustee/Deputy Mayor
Maryellen Canuel, Trustee
Josh Burchill, Trustee

Members Absent: Jim Crawford, Trustee

Others Present: Kelly Banks, Brian Banks, Dale Barton

Josh Burchill made a motion to accept the application of Heather Baker for the New Berlin Ambulance Service as a volunteer driver. Dave Smith seconded the motion. VOTE: Burchill – yes, Canuel – yes, Lennon – yes, Smith – yes. Approved.

The new ambulance needs springs, the estimated cost is \$1,900. Dave Smith made the motion to replace the springs on the ambulance and to have the work scheduled for next Friday when the ambulance service lacks coverage. Maryellen Canuel seconded the motion. VOTE: Burchill – yes, Canuel – yes, Lennon – yes, Smith – yes. Approved.

Maryellen Canuel made the motion to approve the repairs of the transmission of the old 259 ambulance up to and including \$5,000 and when it is listed on Auctions International, the listing is with a starting bid for sale of \$10,000. Dave Smith seconded the motion. VOTE: Burchill – yes, Canuel – yes, Lennon – yes, Smith – yes. Approved.

Josh Burchill made a motion to close the special meeting. Maryellen Canuel seconded the motion. VOTE: Burchill – yes, Canuel – yes, Lennon – yes, Smith – yes. Approved.

Adjourn: 8pm

VILLAGE OF NEW BERLIN ORGANIZATIONAL MEETING – 4/9/2024

Declaration of Mayor on voting. The Mayor will declare whether he/she will vote on every motion and or resolution or only in the event of a tie.

Mayor Peter Lennon will vote on every motion and resolution.

OFFICE	TERM/Expires	APPOINTMENT
Deputy Mayor -	1 year/2025	David Smith
Village Clerk Treas.	2 year/2025	Kelly Anderson
Registrar of Vital Records –	2 year/2025	Kelly Anderson

Commissioners:	1 year/2025	
Youth/NB Rec. Commission		(On Hold)
DPW/Water/Water System Upgrades		James Crawford
FD		David Smith
EMS		Peter Lennon
Bldg/Grounds		Maryellen Canuel

Activities	1 year/2025	
Grants		Maryellen Canuel
CD Loan Inspections		(On Hold)
Audit of Clerk Treas. Records		Dave Smith, backup Maryellen Canuel
Audit of Fire Dept. Records		James Crawford

Attorney for the Village 1 year/2025 David Merzig

Planning Committee 3 year

Danielle Crozier term expires 8/11/25

Nancy Church term expires 9/12/25

Charlie Ackerman term expires 10/11/25

term expires

term expires

Zoning Board 5 years

term expires 3/31/29

term expires 3/31/29

term expires 3/31/29

term expires 3/31/29

term expires 3/31/29

Zoning Board of Appeals 3 year

term expires 3/31/29

term expires 3/31/29

term expires 3/31/29

term expires 3/31/29

term expires 3/31/29

CD Loan Committee 3 year

Anthony Canuel	term expires 7/12/24
Julie Baltich	term expires 7/12/24
Maria Wilcox	term expires 7/12/24
Colleen Ackerman	term expires 8/09/24
Michael Dufresne	term expires 9/14/24

Community Events Committee 3 years (2 open seats)

Megan Brennan	term expires 4/11/25
Kelly Banks	term expires 4/10/26
Elaine Lennon	term expires 2/12/27
Abby MaGrath	term expires 2/12/27
Carrie Peter	term expires 2/12/27
Jamie Barnes	term expires 4/10/26 (non voting member)
Cindy Fraiser	(non voting member)
Andreia Keller	(non voting member)

Maintenance of Zohl Heart Monitors – EMS Department

Health Officer	Chenango County Health Dept.
Official Depositories	NBT Bank
Official Newspaper -	New Berlin Gazette or Evening Sun
Official Meeting-	Second Tuesday of each month at 6:30 PM

Motion to approve appointments: Maryellen Canuel
 Second: James Crawford
 VOTE: Smith: Absent Crawford: YES Canuel: YES Burchill:
 ABSENT Lennon: YES

Fire Department Officers

2 YEAR – expires 2025

Fire Chief	Donnie Anderson
1 st Asst. Chief	Jared Hanslmaier
2 nd Asst. Chief	Shawn Patrick
1 st Fire Captain	Shawn Loomis
2 nd Fire Captain	Brett Hanslmaier
3 rd Fire Captain	Vacant
Rehab/Support Capt.	Larissa Hanslmaier
Rehab/Support Lieut	Audra Prentice
Fire Police Capt.	Debbie Meyers
Fire Police Liet.	N/A

1 YEAR – expires 2025

President	Larissa Hanslmaier
Vice President	AJ Burke
Secretary	Debbie Meyers
Treasurer	Audra Prentice

Motion to approve appointments: Maryellen Canuel
Second: James Crawford
VOTE: Smith: ABSENT Crawford: YES Canuel: YES Burchill: ABSENT
Lennon: YES

RESOLUTIONS

MILEAGE ALLOWANCE

Whereas the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village,

NOW THEREFORE be it resolved:

Section 1. that the Board of trustees shall approve reimbursement to such officers and employees at the rate of \$.67 per mile.

Section 2. That this resolution shall take effect immediately.

Motion to approve appointments: Maryellen Canuel

Second: James Crawford

VOTE: Smith: ABSENT Crawford: YES Canuel: YES Burchill: ABSENT
Lennon: YES

EMERGENCY CHECK SIGNING

WHEREAS, According to article 4-4001 K of the Village Law, it shall be the responsibility of the Mayor to sign checks in the absence or inability of the Treasurer, when authorized by the board of Trustees by resolution or local law, and

Now therefore be it Resolved,

Sec. 1 That the Mayor of the village of New Berlin will be empowered to sign village checks in the absence or inability of the Clerk Treas.

Motion to approve appointments: Maryellen Canuel

Second: James Crawford

VOTE: Smith: ABSENT Crawford: YES Canuel: YES Burchill:
ABSENT Lennon: YES

ATTENDANCE AT SCHOOLS AND CONFERENCES

Whereas General Municipal Law Sec. 77-b authorizes municipal officials and employees to attend school, conferences, seminars, etc. conducted for the benefit of the local government and,

Whereas, such attendance is not authorized nor can reimbursement be applied for, unless prior approval of the board of trustees is obtained, and

Whereas, it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality

Now Therefore be it Resolved:

Section 1. That the following officers and employees are hereby authorized to attend the following schools and/or meetings

1. Jared Kline, Nathan Winton, Ryan Loveland, Tanner Webb (Water Operators) and whoever is chosen by the DPW Commissioner to attend Rural Water Assoc. seminars/training schools necessary to maintain water operator certification.
2. Annual Highway Conference in Ithaca for at least one DPW member.
3. Clerk Treasurer and other designated election inspectors to attend annual election training offered through NYCOM and or the Board of Elections.
4. Prior board approval will be required for all others.

Motion to approve appointments: Maryellen Canuel

Second: James Crawford

VOTE: Smith: ABSENT Crawford: YES Canuel: YES Burchill: ABSENT
Lennon: YES

ADVANCE APPROVAL OF CLAIMS

Whereas the board of trustees has determined to authorized payment in advance of audit of claims for public utility services, postage, freight and express charges, and

Whereas the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees,

Now therefore be it resolved:

Sec. 1. That the board of Trustees authorized payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

Sec. 2. That the resolution shall take effect immediately.

Motion to approve appointments: Maryellen Canuel

Second: James Crawford

VOTE: Smith: ABSENT Crawford: YES Canuel: YES Burchill: ABSENT
Lennon: YES