

Village of New Berlin
Minutes of April 9, 2024

PUBLIC HEARING 6pm

ROLL CALL:

Burchill – absent
Crawford – here
Canuel– here
Smith – here
Lennon – here

The Public Hearing to accept public comment on the option to amend Local Law 5 of 2023 Entitled Taxation, to add an exclusion of IRA Distributions from the Senior Citizen Income calculation. The public hearing was called to order at 6:05 pm by Mayor Lennon and Closed at 6:30 pm by Mayor Lennon.

ORGANIZATIONAL MEETING

VILLAGE OF NEW BERLIN ORGANIZATIONAL MEETING – 4/9/2024

Declaration of Mayor on voting. The mayor will declare whether he/she will vote on every motion and or resolution or only in the event of a tie.

Mayor Peter Lennon will vote on every motion and resolution.

OFFICE	TERM/Expires	APPOINTMENT
Deputy Mayor -	1 year/2025	David Smith
Village Clerk Treas.	2 year/2025	Kelly Anderson
Registrar of Vital Records –	2 year/2025	Kelly Anderson
Commissioners:	1 year/2025	
Youth/NB Rec. Commission		(On Hold)
DPW/Water/Water System Upgrades		James Crawford
FD		David Smith
EMS		Peter Lennon
Bldg/Grounds		Maryellen Canuel
Activities	1year/2025	
Grants		Maryellen Canuel
CD Loan Inspections		(On Hold)

Audit of Clerk Treas. Records
Audit of Fire Dept. Records

Dave Smith, backup Maryellen Canuel
James Crawford

Attorney for the Village 1 year/2025

David Merzig

Planning Committee 3 year

Danielle Crozier term expires 8/11/25
Nancy Church term expires 9/12/25
Charlie Ackerman term expires 10/11/25
term expires
term expires

CD Loan Committee 3 year

Anthony Canuel term expires 7/12/24
Julie Baltich term expires 7/12/24
Maria Wilcox term expires 7/12/24
Colleen Ackerman term expires 8/09/24
Michael Dufresne term expires 9/14/24

Community Events Committee 3 years (2 open seats)

Megan Brennan term expires 4/11/25
Kelly Banks term expires 4/10/26
Elaine Lennon term expires 2/12/27
Abby MaGrath term expires 2/12/27
Carrie Peter term expires 2/12/27
Jamie Barnes term expires 4/10/26 (non voting member)
Cindy Fraiser (non voting member)
Andreia Keller (non voting member)

Maintenance of Zohl Heart Monitors – EMS Department

Health Officer Chenango County Health Dept.
Official Depositories NBT Bank
Official Newspaper - New Berlin Gazette or Evening Sun
Official Meeting- Second Tuesday of each month at 6:30 PM

Motion to approve appointments: Maryellen Canuel
Second: James Crawford

Meeting Date: April 10, 2024

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VOTE: Smith: Absent Crawford: YES Canuel: YES Burchill: ABSENT
Lennon: YES

Fire Department Officers

2 YEAR – expires 2025

Fire Chief Donnie Anderson
1st Asst. Chief Jared Hanslmaier
2nd Asst. Chief Shawn Patrick
1st Fire Captain Shawn Loomis
2nd Fire Captain Brett Hanslmaier
3rd Fire Captain Vacant
Rehab/Support Capt. Larissa Hanslmaier
Rehab/Support Lieut Audra Prentice
Fire Police Capt. Debbie Meyers
Fire Police Liet. N/A

1 YEAR – expires 2025

President Larissa Hanslmaier
Vice President AJ Burke
Secretary Debbie Meyers
Treasurer Audra Prentice

Motion to approve appointments: Maryellen Canuel
Second: James Crawford

**VOTE: Smith: ABSENT Crawford: YES Canuel: YES Burchill:
ABSENT Lennon: YES**

RESOLUTIONS

MILEAGE ALLOWANCE

Whereas the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village,

NOW THEREFORE be it resolved:

Section 1. that the Board of trustees shall approve reimbursement to such officers and employees at the rate of \$.67 per mile.

Section 2. That this resolution shall take effect immediately.

Motion to approve appointments: Maryellen Canuel

Second: James Crawford

**VOTE: Smith: ABSENT Crawford: YES Canuel: YES Burchill: ABSENT
Lennon: YES**

EMERGENCY CHECK SIGNING

WHEREAS, According to article 4-4001 K of the Village Law, it shall be the responsibility of the Mayor to sign checks in the absence or inability of the Treasurer, when authorized by the board of Trustees by resolution or local law, and

Now therefore be it Resolved,

Sec. 1 That the Mayor of the village of New Berlin will be empowered to sign village checks in the absence or inability of the Clerk Treas.

Motion to approve appointments: Maryellen Canuel

Second: James Crawford

**VOTE: Smith: ABSENT Crawford: YES Canuel: YES Burchill:
 ABSENT Lennon: YES**

ATTENDANCE AT SCHOOLS AND CONFERENCES

Whereas General Municipal Law Sec. 77-b authorizes municipal officials and employees to attend school, conferences, seminars, etc. conducted for the benefit of the local government and,

Whereas, such attendance is not authorized nor can reimbursement be applied for, unless prior approval of the board of trustees is obtained, and

Whereas, it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality

Now Therefore be it Resolved:

Section 1. That the following officers and employees are hereby authorized to attend the following schools and/or meetings

1. Jared Kline, Nathan Winton, Ryan Loveland, Tanner Webb (Water Operators) and whoever is chosen by the DPW Commissioner to attend Rural Water Assoc. seminars/training schools necessary to maintain water operator certification.
2. Annual Highway Conference in Ithaca for at least one DPW member.
3. Clerk Treasurer and other designated election inspectors to attend annual election training offered through NYCOM and or the Board of Elections.
4. Prior board approval will be required for all others.

Motion to approve appointments: Maryellen Canuel

Second: James Crawford

**VOTE: Smith: ABSENT Crawford: YES Canuel: YES Burchill: ABSENT
 Lennon: YES**

ADVANCE APPROVAL OF CLAIMS

Whereas the board of trustees has determined to authorized payment in advance of audit of claims for public utility services, postage, freight and express charges, and

Whereas the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees,

Now therefore be it resolved:

Sec. 1. That the board of Trustees authorized payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular

meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

Sec. 2. That the resolution shall take effect immediately.

Motion to approve appointments: Maryellen Canuel

Second: James Crawford

**VOTE: Smith: ABSENT Crawford: YES Canuel: YES Burchill: ABSENT
Lennon: YES**

REGULAR MEETING

CALL TO ORDER

The regular meeting for the Village of New Berlin was called to order at 6:40 PM by Mayor, Peter Lennon.

ATTENDANCE

Members Present: Peter Lennon, Mayor
Maryellen Canuel, Trustee
Jim Crawford, Trustee
Josh Burchill, Trustee (arrived at 6:53pm)

Members Absent: Dave Smith, Trustee/Deputy Mayor

Others Present: Jared Kline, Don Anderson, Lisa Serradilla, Glenn Foster, Patrick Wright, Brian Skidmore (arrived 6:35 pm), Patrick Matt Caldwell (arrived at 8pm).

PRIOR MINUTES

Maryellen Canuel made a motion to approve the minutes from the March 12th and March 27th regular and special meeting. James Crawford seconded the motion. VOTE: Burchill – absent Canuel – yes, Smith- absent, Crawford – yes, Lennon – yes. APPROVED

OLD BUSINESS

There were no motions or resolutions during the section of the meeting on old business.

NEW BUSINESS

Josh Burchill made the motion to approve the resignation of Tracy Chawgo from the New Berlin Ambulance Service. Maryellen Canuel seconded the motion. VOTE: Burchill – yes Canuel – yes, Smith-absent, Crawford – yes, Lennon – yes. APPROVED

Resolution – 2024-7

Resolution – Revisions to EMS billing rates

WHEREAS, The Village of New Berlin has reviewed certain fees billed by the New Berlin Ambulance Service, and

Whereas, the last time billing rates have been adjusted was in 2017, and

WHEREAS, the board has identified certain fees that do not meet the area benchmarks with other ambulance services in the area and for greater consistency of fees charged, and

NOW, THEREFORE, be it

RESOLVED, That the Village of New Berlin hereby sets the billable rate for those items as follows:

1. Billable Mileage rate increase from \$25/mile to \$36/mile.
2. BLS billable rate for medic’s rate increase from \$1,081 per call to \$1,500 per call.
3. ALS billable rate for medic’s rate from \$1,331 per call to \$1,900 per call.

This resolution shall take effect immediately and shall apply to charges billed on June 1, 2024 forward, until such time as a resolution replaces the rates approved in this resolution.

RESOLUTION INTRODUCED BY: Maryellen Canuel

SECONDED BY: Josh Burchill

ROLL CALL VOTE:

BURCHILL: YES SMITH: absent CRAWFORD: YES CANUEL: YES LENNON: YES

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: YES

Maryellen Canuel made the motion to not change the existing qualifications to exclude IRA Distributions from the Senior Citizen property tax exemption calculation. James Crawford seconded the motion.

VOTE: Burchill – yes Canuel – yes, Smith- absent, Crawford – yes, Lennon – yes. APPROVED

RESOLUTION

Resolution No. 2024-6 “Resolution approving the payment of vouchers.”

Whereas, the Treasurer of the Village has presented the following bills for payment...

General Fund - \$47,974.56

Water Fund - \$ 2,789.22

EMS Fund - \$15,613.87

Total Expenditures - \$ 66,377.65

Whereas, The Board of Trustees has audited the claims presented for payment.

Now, therefore...

Be it RESOLVED that the Village of New Berlin Board of Trustees hereby approves payment of the aforementioned bills for payments.

RESOLUTION INTRODUCED BY: *Josh Burchill* SECONDED BY: *James Crawford*

ROLL CALL VOTE:

Burchill: Yes Canuel: Yes Crawford: Yes Lennon: Yes Smith: Absent

YES: 4 NO: 0 ABSTENTION: 0 ABSENT: 1

CARRIED: YES

Maryellen Canuel made the motion to approve the treasurer reports. Josh Burchill seconded the motion. VOTE: Burchill – yes Canuel – yes, Smith- absent, Crawford – yes, Lennon – yes. APPROVED

Pete Lennon made the motion to enter executive session to discuss personnel. Maryellen Canuel seconded the motion. VOTE: Burchill – yes Canuel – yes, Smith- absent, Crawford – yes, Lennon – yes. APPROVED

James Crawford made a motion to exit the executive session. Maryellen Canuel seconded the motion. VOTE: Burchill – yes Canuel – yes, Smith- absent, Crawford – yes, Lennon – yes. APPROVED

Maryellen Canuel made a motion to adjourn the meeting. Josh Burchill seconded the motion. VOTE: Burchill – yes Canuel – yes, Smith- absent, Crawford – yes, Lennon – yes. APPROVED

Adjourned at 9:37 PM - Kelly Anderson, Village Clerk and Treasurer